

**SHOTTON TOWN COUNCIL**  
**CYNGOR DREF**



**Decision Notice**  
**5<sup>th</sup> February 2024**  
**Commencing 6.30 pm, Hwb Cyfle, Shotton**

**1. TO RECORD ATTENDANCE:**

**Chair:** Councillor Chris Risley

**Councillors:** Doreen Mackie, Mike Evans, Kelly Evans-Brown, David Evans, Elwyn Jones, Tom Oldfield, Dean Stenner, Dean Ashfield, Gary Cooper, Ron Davies & Gillian Brockley.

**Officers:** Collette Lowry (Clerk & Responsible Financial Officer)

**Public gallery:** 3 members of public & 1 online, 2 Police Officers

**2. APOLOGIES FOR ABSENCE:**

Members approved previously resolved apologies from Councillor Angela Engle (resolution 023/79).

Councillor Sean Bibby was recorded as absent.

**3. DECLARATIONS OF INTEREST:**

Councillor Kelly Evans-Brown declared a personal interest in Agenda item 18 (St. David's Day/Menter Iaith event).

**4. THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

**IT WAS RESOLVED:** to move agenda item 5 (budget/precept) to the end of the meeting in order to exclude any public present.

**5. 2024/25 BUDGET & PRECEPT:**

(moved to end of meeting)

**IT WAS RESOLVED:** to approve the recommendations set by the Finance Committee on 22<sup>nd</sup> January and approve the budget/precept with no amendments.

**6. MINUTES OF THE PREVIOUS MEETINGS:**

- 1) The minutes of the Full Council meeting of 8th January 2024 were proposed as an accurate record and would be signed by the Chair of the Council.
- 2) The minutes of the Finance Committee meeting of 22<sup>nd</sup> January 2024 were proposed as an accurate record and would be signed by the Chair of the Council.

**7. CHAIR'S REMARKS:**

There were no such remarks.

**8. PUBLIC SPEAKING:**

None

**9. TOWN MAINTENANCE (including Streetscene reports):**

Members discussed/reported various Streetscene related matters including tipping on Salisbury Street, the dirty subway, potholes at Dodd's Court and the slipping hazards on the safe route to school.

**IT WAS RESOLVED:** to request a response from County Council detailing plans for addressing the outstanding matters.

**10. LIGHTING:**

It was reported that the light on the path from the 33 club towards the Edward Morgan school and the warning sign towards the top of Shotton Lane was still faulty.

**IT WAS RESOLVED:** for Councillor Ron Davies to report.

**11. POLICE ITEMS:**

Members noted the update from the police regarding the burglary on Chevrons Road.

Members discussed a letter of concern from a member of public regarding the issue of cyclists using pavements and discussed the ongoing issue of obstructive parking.

The police present informed council they would discuss matters with the Sergeant and Inspector and that they could possibly implement a new Operation.

**12. CLERK'S REPORT:**

**Communications:**

Members noted the information items circulated via email throughout the previous month.

**Updates & requests:**

**The clerk updated council on the following:**

- a) That a playscheme final decision was required – Agreed in principle December 2023, (resolution 025/142) for 6 weeks scheme & 1 additional member of staff.

**IT WAS RESOLVED:** to formally commit to the scheme.

- b) That although a date for the King George Street play area review had been pencilled in for ward members, other schemes needed to take priority with the maintenance scheme.

**IT WAS RESOLVED:** to reschedule the meeting in approximately 6 weeks time.

- c) As requested at the Finance Committee meeting, the clerk had compared interest rates against other high street banks. Members were informed Lloyds Bank offer an interest rate of 1.31% which falls slightly lower by 0.1% to similar banks. Members noted the information.
- d) Resolution 023/166 (d); the clerk had received a response from Link who confirmed Shotton was not eligible to be considered for a banking hub.  
**IT WAS RESOLVED:** to relay the information to the public via social media/website.
- e) That the Freedom of Information request for fly tipping statistics (resolution 023/142), deadline for response was 01/02/2024. The clerk had chased the request and was awaiting a reply.
- f) That the cableway ordered for North Street via the match funding scheme was scheduled for installation in February/March.
- g) That the Flintshire Standards Committee required collective nominations for their vacancy.  
**IT WAS RESOLVED:** to inform Flintshire County Council that Councillor Russell Davies and Councillor Ros Griffiths be considered as 1<sup>st</sup> & 2<sup>nd</sup> choice.
- h) That the Fit, Fed & Read scheme would continue on Central Drive throughout the summer break.

### 13. PLANNING

#### a) PLANNING APPLICATIONS:

Members discussed the applications presented.

**IT WAS RESOLVED:** to send responses as follows to Flintshire County Council:

1. COU/000010/24 – no objections
2. ADV/000015/24 - no objections
3. FUL/000021/24 – no observations as not in Shotton ward
4. FUL/000019/24 – object on grounds of loss of commercial property to town
5. ADV/000005/24 – no objections.

#### b) PLANNING DECISIONS:

Members were informed that application FUL/001101/23 had been refused.

#### c) PLANNING UPDATES/AMENDMENTS:

**NOTIFICATION OF PLANNING APPLICATION - Amendments to submitted application COU/000312/23**

Members discussed the application

**IT WAS RESOLVED:** to object to the application.

### 14. ACCOUNTS:

#### a) Record of payments made in January 2024:

**IT WAS RESOLVED:** to note and approve the January 2024 accounts.

#### b) To approve submitted accounts for February 2024 payment:

**IT WAS RESOLVED:** to approve February 2024 accounts for payment.

**c) January 2024 income:**

**IT WAS RESOLVED:** to note income for January 2024.

**d) Other Financial Matters: –**

**IT WAS RESOLVED:** to approve for payment the invoice presented by the Interservices Committee.

**15. JOINT MAINTENANCE AGREEMENT:**

Members noted the minutes provided from the meeting held on 18<sup>th</sup> January 2024..

**IT WAS RESOLVED:** for the Chair to sign the annual agreement between Hawarden Community Council, Broughton & Bretton Community Council & Shotton Town Council.

**16. FINANCIAL RESERVES POLICY:**

**IT WAS RESOLVED:** to approve the proposed policy.

**17. HIGH STREET IMPROVEMENT SCHEME:**

Members discussed the forthcoming scheduled meeting with Flintshire County Council.

**IT WAS RESOLVED:** for County members to request documents for inspection prior to the meeting.

*(Councillor Gillian Brockley exited the meeting 19.30.)*

**18. ST. DAVID'S DAY PLANS:**

Members discussed the plans thus far.

**IT WAS RESOLVED:**

- a) for Councillors Dean Stenner & Kelly Evans-Brown to visit the high street businesses to recruit participants for the best window competition.
- b) for Councillor Doreen Mackie to attend the judging on 26<sup>th</sup> February.
- c) for the council to donate £50 to Hwb Cyfle in lieu of art materials provided for the event.

**19. BUCKINGHAM PALACE GARDEN PARTY NOMINATIONS:**

**IT WAS RESOLVED:** for Councillor Chris Risley be nominated to be placed in the draw to attend the Buckingham Palace Garden party.

**20. KING GEORGE STREET FOOTBALL PITCH HIRE REQUEST:**

**IT WAS RESOLVED:** to provisionally agree the request pending the applicant seek permission from Ysgol Ty Ffynnon.

**21. MEMBERS INFORMATION ITEMS:**

There were no such reports.

**22. DURATION OF MEETING:**

Chair closed the meeting at 19.58