

**SHOTTON TOWN COUNCIL**  
**CYNGOR DREF**



**Note: The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should email the clerk: [townclerk@shotton-tc.co.uk](mailto:townclerk@shotton-tc.co.uk) for further guidance.**

**TO ALL MEMBERS OF COUNCIL:**

Dear Councillor,

You are hereby summoned to attend the Hybrid Finance Committee Meeting of Shotton Town Council to be held on Monday the 22<sup>nd</sup> January 2024 at 5.30 pm in Hwb Cyfle, Shotton CH5 1SA.

Yours sincerely,

A handwritten signature in blue ink, likely belonging to the Clerk &amp; Financial Officer.

Clerk & Financial Officer

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Contact: [townclerk@shotton-tc.co.uk](mailto:townclerk@shotton-tc.co.uk)  
Telephone: 01244 822119  
Town Council Offices  
Alexandra Street  
Shotton  
Deeside  
Flintshire CH5 1DL

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**A G E N D A**

**1. TO RECORD ATTENDANCE:**

**2. APOLOGIES FOR ABSENCE:**

To receive and accept any apologies from members prior to the meeting.

**3. DECLARATION OF INTEREST:**

To receive any declarations made by Members in accordance with Council's Code of Conduct.

**4. THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To consider the exclusion of the public and press for the following item which relates to sensitive information such as the salary of the town clerk.

**5. 2024/2025 BUDGET ANALYSIS**

Members are requested to review the draft budget line by line and amend as appropriate, in order to determine a decision at the February full council meeting.

**6. DURATION OF MEETING:**