

SHOTTON TOWN COUNCIL
CYNGOR DREF



**Minutes of the hybrid Finance Committee meeting held on
23rd October 2023
Commencing 6.00pm, Deeside Enterprise**

TO RECORD ATTENDANCE:

Chair: Councillor Gary Cooper

Councillors: Sean Bibby (online), Mike Evans, Doreen Mackie, Kelly Evans-Brown, David Evans, Elwyn Jones.

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

23/FC14 APOLOGIES FOR ABSENCE:

Councillor Angela Engle remains on extended leave of absence.

Councillors Dean Ashfield, Tom Oldfield, Gillian Brockley, Ron Davies, Christopher Risley and Dean Stenner were also absent.

23/FC15 DECLARATION OF INTEREST:

To receive any declarations made by Members in accordance with Council's Code of Conduct.

There were none.

23/FC16 THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. (item 5)

IT WAS RESOLVED: that there was no reason to consider the matter due to no press or public present.

23/FC17 ½ YEAR BUDGET ANALYSIS/FORECAST:

Referring to attached documents, members were requested to assess the remainder of the budget for 23/24 and consider priorities for forthcoming 2024/25 budget.

Members noted the information.

23/FC18 VIREMENT DETERMINATION:

Members were requested to determine re-allocation of balances due to underspend on match funding, power supply & pension.

IT WAS RESOLVED:

A handwritten signature in blue ink, appearing to be 'G. Cooper', written over a light blue rectangular background.

- I. To retain any unused windfall balances for the time being in order to build healthy reserves as a contingency for forthcoming expenses.
- II. To vire the £1,500 election fund for 23-24 into the Ear Marked Reserve account in order to prepare for the 2027 election expenses.
- III. To send a letter of thanks and best wishes to T&H Price Butchers who are due to cease trading in Shotton.

23/FC19 INTERIM INTERNAL FINANCIAL CHECK:

2 members were requested to assess the council accounts and book-keeping procedures using the attached document as a guideline. Members were to consider & resolve a date for inspection.

IT WAS RESOLVED: for Councillors Gary Cooper and Mike Evans to visit the offices to view the accounting procedures.

23/FC20 FORTHCOMING FINANCE COMMITTEE AGENDA ITEMS:

Members discussed the future need for potential local supplies of sand & salt bags for the community, Christmas lighting improvements, war memorial maintenance, possibility of CCTV within the wards to prevent fly tipping, the need to resurface the play areas and replace equipment, the need to replace lighting columns, and the investment into youth play schemes.

The clerk also reminded members of the following forthcoming tasks:

- a) Asset register analysis.
- b) Forthcoming renewal of North Street agreement.

IT WAS RESOLVED: to request a presentation from NRW regarding localised flooding.

23/FC21 DURATION OF MEETING:

Chair closed the meeting at 7.00pm.

