

SHOTTON TOWN COUNCIL
CYNGOR DREF



Note: The following meeting will be a hybrid meeting. If members of the public or press wish to attend remotely, they should email the clerk: townclerk@shotton-tc.co.uk for further guidance.

TO ALL MEMBERS OF COUNCIL:

Dear Councillor,

You are hereby summoned to attend the Hybrid Ordinary Meeting of Shotton Town Council to be held on the 6th November 2023 at 6.30 pm in Hwb Cyfle, Shotton CH5 1SA.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'C. Hargreaves', is written over a horizontal line.

Clerk & Financial Officer

Contact: townclerk@shotton-tc.co.uk

Telephone: 01244 822119
Town Council Offices
Alexandra Street
Shotton
Deeside
Flintshire CH5 1DL

A G E N D A

- 1. TO RECORD ATTENDANCE:**
- 2. APOLOGIES FOR ABSENCE:**

- a) To receive and note any apologies from members.
- b) To formally approve the reason(s) for non-attendance by Councillor(s) (s85, LGA 1972).
- c) To record any remaining members not present.

3. DECLARATIONS OF INTEREST:

To receive any declarations made by Members in accordance with Council's Code of Conduct.

4. MINUTES OF THE PREVIOUS MEETINGS:

To receive and confirm as a correct record:

- 1) The minutes of the full meeting of the council held on 2nd October 2023 and to be signed by the Chair.
- 2) The minutes of the Finance meeting held on 23rd October 2023 and to be signed by the Chair of the Finance Committee.

5. CHAIR'S REMARKS:

Including:

6. PUBLIC SPEAKING:

None

7. TOWN MAINTENANCE (including Streetscene reports):

- a) Feedback from previous meetings:
- b) Members to report any matters not previously reported.
- c) Streetscene Officer to update.
- d) Update from Joint Maintenance Committee meeting held 2nd November 2023.

8. LIGHTING:

- a) Members to report any matters arising.

9. POLICE ITEMS:

- a) Feedback from previous matters.
- b) Members to report any matters arising.

10. CLERK'S REPORT:

Communications:

Sender	Item	Date circulated
Flintshire County Council	Playscheme Report	03/10/2023
Flintshire County Council	LAEP County Workshop Slides and Additional Comments	09/10/2023
North Wales Community Alerts	Vehicle Crime in Connahs Quay and Shotton	04/10/2023
North Wales Community Alerts	SmartWater! Forensic Marking	05/10/2023
Flintshire County Council	Community Review	18/10/2023
c/o Interservices Committee	Normandy Beaches.	09/10/2023
Flintshire County Council	Salt bin request and addition to gritter schedule request	16/10/2023
Flintshire County Council	LAEP County Workshop Slides and Additional Comments	18/10/2023
Welsh Government	Welsh Government: Consultation	18/10/2023
One Voice Wales	OCTOBER, NOVEMBER & DECEMBER 2023 TRAINING DATES	18/10/2023
North Wales Fire and Rescue Service	Latest news from North Wales Fire and Rescue Service	18/10/2023
One Voice Wales	REVIEW OF DEMOCRATIC HEALTH IN THE COMMUNITY AND TOWN COUNCIL SECTOR	23/10/2023
North and Mid Wales Association of Local Councils	Rail Survey final report	23/10/2023
North Wales Community Alerts	Swastikas Graffitied in Shotton	23/10/2023
Welsh Government	Welsh Government: News	30/10/2023
North Wales Community Alerts	Christmas Fair Rivertown Church 11th November	01/11/2023

Members are encouraged to request any of the communications as an agenda item.

Updates & requests:

- a) Summary from Finance meeting: all windfall funds to be kept within balances in order to re-build a healthy reserve.
- b) The clerk has sent a response to County regarding the community review on behalf of members.
- c) County have confirmed a replacement salt bin for Killins Lane is being arranged.
- d) The flowers at the Harry Weale Memorial garden have once again been stolen. Replacements have been organised in time for Remembrance Sunday.
- e) Request to Attend OVW/SLCC conference at a cost of £60 + VAT. Cost to be shared on a proportional basis with Mostyn Community Council (shared clerk).
- f) Following a presentation from Darren Morris, (Play Development Lead Officer) members are requested to read the attached report and consider the proposal when assessing the pending budget draft.
- g) Christmas arrangements:
 - Resolution required to donate to the Christmas tree at the Melrose.
 - Consideration of Christmas bonus donation for the maintenance team.

11. PLANNING

a) PLANNING APPLICATIONS:

None

* Report accurate at time of dissemination – additional applications may be presented at the meeting and duly recorded within the minutes.

b) PLANNING DECISIONS:

FUL/000653/23 - 61 King George Street - Approved

c) PLANNING UPDATES:

None

12. ACCOUNTS:

a) Record of payments made in October 2023:

Supplier	Description	Amount	Invoice date	Voucher number	Method of payment	Minute ref pre-authorisation
Combined Staffing costs	Salary, NI/PAYE, Pension	£2,283.40	06/10/2023	75-77	BACS	023/31
Hawarden Community Council	Maintenance Charges September 23	£3,690.19	15/09/2023	74	BACS	
Earl Haig Poppy Appeal 23-24	Wreath - Normandy	£18.50	27/09/2023	78	Cheque	
Scottish Power	33 Club Monthly Plan	£100.31	29/09/2023	79	BACS	023/31
SSE Energy	September 23 Streetlighting	£1,798.62	03/10/2023	80	Direct debit	023/31
British Gas	Office electricity 11 Sept-10 Oct	£44.79	10/10/2023	81	Direct debit	023/31
	Total:	£7,935.81				

*(Regular payments may be pre-authorised in accordance with minute reference 023/31 of the Annual Meeting)

b) To approve submitted accounts for payment:

Supplier	Description	Amount	Invoice date	Voucher number	Method of payment	Minute ref pre-authorisation
Combined Staffing costs	Salary, NI/PAYE, Pension	£2,283.40	06/11/2023	82-84	BACS	023/31
Scottish Power	33 Club Invoice	£4.54	16/10/2023	25/03/1900	BACS	023/31
Hawarden Community Council	Maintenance Charges October 23	£3,655.74	20/10/2023	86	BACS	
Earl Haig Poppy Appeal 23-24	2 x wreaths - Remembrance Sunday 23	£37.00	20/10/2023	87	Cheque	
NMWA/C	Annual Membership Fees	£85.00	30/10/2023	88	BACS	
Scottish Power	Monthly payment plan	£100.31	31/10/2023	89	BACS	023/31
	Total:	£6,165.99				

*Report accurate at time of dissemination – additional invoices may be presented at the meeting and duly recorded within the minutes.

c) Income:

Date	From	Description	Sum
09/10/2023	Lloyds Bank	Gross Interest (Business Account)	£33.29
09/10/2023	Lloyds Bank	Gross Interest (Deposit Account)	£29.75
		Total	£63.04

d) Other Financial Matters: –

None

13. 20 mph IMPLEMENTATION:

Member item agenda request:

- I. Request for a letter asking Welsh Government to reconsider the 20mph law introduced throughout Flintshire specifically Alyn and Deeside, on the 17th September 2023 but to note the wish to retain the status quo of 20mph on approaches to schools, hospitals and estate roads. Members to consider.
- II. That this council supports the Elected members of the Welsh Government Mr Jack Sargeant and Ms Caroline Thomas in their endeavour to open discussions with Welsh Government on the subject of the 20mph introduced on the 17th September 2023. Members to consider to support.

14. DEESIDE FIRE STATION:

Following the results of the recent survey, the Fire and Rescue Authority have circulated a press release detailing they would now be looking at developing Option 1 of the proposals with a final decision to be made on December 18th, which, according to a local firefighter, would add up to 6 minutes delay in response time. Members to consider how to further object to the proposal. For information, there will be a 2nd demonstration, to be held to oppose this proposal on Saturday 11th November between 10am and 2pm.

15. POLLING DISTRICT, PLACE & POLLING STATION REVIEW 2023/2024:

This review will look at the polling district boundaries and the polling places/stations within those boundaries. Most people still vote in person at a polling station so the aim is to make sure that they have reasonable facilities to do this, taking into consideration the needs of everyone.

Members are requested to review the current arrangements and comment accordingly with representations to be made before 17th November 2023.

Ward	Polling Place	No of Electors	Comments
Shotton East	SCA/St. Ethelwolds Church Hall, Shotton Lane, Shotton	1301	None
Shotton Higher	St. Ethelwolds Church Hall, Shotton Lane, Shotton	788	None
Shotton Higher	Community Centre, Elmwood Close, Shotton	955	None
Shotton West	Shotton Community Centre, Plymouth Street, Shotton	1570	The Community Centre is no longer available for use
			<u>Proposed Venue:</u> Rivertown Church, Chester Road West

16. WINTER PREPARATIONS 23/24:

Members are requested to refer to the attached letter from Flintshire County Council and resolve requirements for the winter period.

17. INTERSERVICES/REMEMBRANCE:

Update of meeting Interservices meeting by Councillor Elwyn Jones.

18. ROSPA REPORTS:

Members are requested to view the circulated reports and resolve to prioritise required works highlighted in order to prepare the forthcoming budget. The clerk recommends forming a working group for this task.

19. FINANCIAL ASSISTANCE APPLICATIONS:

Section 137 of the Local Government Act (LGA) 1972 authorises a local council to spend money (subject to the statutory limit) for the direct benefit of its area, or parts of its area, or all or some of its inhabitants.

Contributions may be made to charities and bodies which provide a public service on a not-for-profit basis, but only in furtherance of their work in the United Kingdom. Contributions to UK charities and bodies providing a public service are not required to bring any direct benefit to the council's area or to its inhabitants.

Previous financial years donations:

Organisation	Granted
Shotton Walkers	£300.00
Aston Senior Citizens Association	£400.00
Manley Court Tenants Association	£200.00
St. Ethelwold's School	£200.00
Deeside Community Hospital League of Friends	£200.00
Ysgol Ty Ffynnon	£200.00
TOTAL	£1,500.00

Members are requested to review the application letters circulated and consider the following applications:

(There is an Ear Marked budget of £2,000 for 23/24, with no donations granted to date within the current financial year).

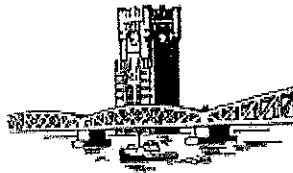
Organisation	Amount Requested
Wales Air Ambulance Charity	Not specified
Cobra Life Family Martial Arts Black Academy	Not specified
Aston Senior Citizens Association	Not specified
Elmwood Community Association	Not specified
SSAFA - The Armed Forces Charity	Not specified
Macmillan Cancer Support in Flintshire	Not specified
Manley Court Tenants Association	Not specified
Shotton Walkers	£300.00

20. MEMBERS INFORMATION ITEMS:

To receive Town Councillor updates on any relevant issues not otherwise covered on the agenda.

21. DURATION OF MEETING:

SHOTTON TOWN COUNCIL
CYNGOR DREF



Minutes of the hybrid meeting held on
2nd October 2023
Commencing 6.30pm, Deeside Enterprise Centre

TO RECORD ATTENDANCE:

Chair: Councillor Chris Risley

Councillors: Doreen Mackie, Elwyn Jones, David Evans, Gary Cooper, Dean Stenner (online), Tom Oldfield, Dean Ashfield, Mike Evans, Kelly Evans-Brown, Ron Davies, Sean Bibby

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

Police: PCSO Thomas Maddocks (online)

Public gallery: 6 members of public (1 online)

023/99 APOLOGIES FOR ABSENCE:

Members approved previously resolved apologies from Councillor Angela Engle. (resolution 023/79).

Councillor Gillian Brockley was not present. (Apologies were received at a later date).

023/100 DECLARATIONS OF INTEREST:

A declaration of interest was received from Councillor Kelly Evans-Brown in relation to item 17.

023/101 MINUTES OF THE PREVIOUS MEETINGS:

The minutes of the meeting of 4th September 2023 were proposed as an accurate record and would be signed by the Chair.

023/102 CHAIR'S REMARKS:

The Chair reported on attending the Ysgol Ty Ffynnon school assembly where the water bottles were presented, partial funds for which had been donated by Shotton Town Council.

The Vice Chair reported on representing the town council at a few funerals, the Fire Station protest and National Day for Older People.

023/103 PUBLIC SPEAKING:

Darren Morris verbally presented council with a summary of School Term Community Provision and Playschemes throughout other school holidays and explained the importance of building a longer-term community provision.

(Item 9 was moved forward to this point).

023/104 TOWN MAINTENANCE (including Streetscene reports):

Members reported on new matters arising including parking on Shotton Lane, fly tipping between Hwb Cyfle, Ty Calon and the Homeless Hub, overgrown hedges on Melrose Avenue, and between St Ethelwold's School & Deeside Hospital. Members were informed that due to the wet weather, grass cuttings had delayed the progress of hedge maintenance.

The matter of the subway still requiring cleaning was also raised.

IT WAS RESOLVED: for the County members to raise the issues with Officers.

023/105 LIGHTING:

Members were requested to approve the replacement of lighting columns in Wellington Street and Grosvenor Road with funds to be taken from allocated Ear Marked Reserves.

Members reported matters arising including a light between Brook Road & Rowden Street. The joint maintenance team were also thanked for the swift attention at resolving faults for lighting under the management of the town council.

The lights at the mini roundabout were also reported as still faulty.

IT WAS RESOLVED:

- To approve the costs involved with the replacement of lighting columns in Wellington Street and Grosvenor Road with funds to be taken from allocated Ear Marked Reserves.
- To report the faulty streetlight on Brook Road/Rowden Street.
- To verify the ownership of the lighting by Asda with the Welsh Trunk Road authority.

023/106 POLICE ITEMS:

(This agenda item had been moved up the agenda in order to accommodate the Officer waiting online).

Councillor Bibby informed members he had shown the Police & Crime Commissioner the new re-deployable cameras.

Members again discussed the delivery parking issue in town due to a conflict as to whether the matter was the responsibility of the police or County Council.

IT WAS RESOLVED:

- for PCSO Maddocks to request the Inspector send feedback on the matter.
- For a joint meeting of all stakeholders to be arranged.

023/107 CLERK'S REPORT:

Updates & requests:

- a) The clerk informed the council a member of public sent thanks for the get well card presented at the previous meeting.
- b) Regarding commercial fly tipping evidence captured on a resident's camera; evidence had been passed to the enforcement team.

- c) Re resolution 023/79 – length of dispensation decision was required for the approved absence of Councillor Engle. (model standing orders require proposals to be on agenda in order to be considered).
IT WAS RESOLVED: for Councillor Engle to request to renew/review within 6 months.
- d) Council were informed Christmas trees had been ordered in addition to timers (as per resolution 022/148). The Clerk recommended additional trees/posts were not installed this season due to the extensive installation works required.
- e) The Clerk attended pension training at County Hall.
- f) The Clerk attended Scribifest 2023 – a conference for Town, Parish & Community Councils.
- g) The Clerk attended the Wrexham/Flintshire One Voice Wales webinar.
- h) Councillor Ian Dunbar (Connahs Quay Town Council) thanked members for the condolence card.
- i) The Clerk informed members, as per request from previous meeting, a response was still outstanding from Streetscene regarding query as to responsibility for fly tipping in alleys.
- j) The Clerk informed members RainbowBiz had re-requested a meeting either Wednesday 4th October (after 11.00am) or Thursday 5th October (after 10.30am).
IT WAS RESOLVED: to arrange the meeting for Wednesday 4th October.
- k) The Clerk informed members the North and Mid Wales Association of Local Councils - North Coast Transport Meeting was scheduled for Friday 6th October.
- l) A wreath had been laid at the British Normandy Memorial by the researcher of the Interservices Committee who identified 6 local service people who died in the D-Day and subsequent battles.
- m) Members were reminded to inform any local clubs/organisations that Financial Assistance applications were to be considered at the next meeting.
- n) Members were informed a response had been received from the Fire and Rescue service confirming the concerns of the council would be included within the consultation.

Communications:

The Clerk reminded members of email communications distributed throughout the month.

Members discussed the Fire Service Consultation and were disappointed to learn that the community engagement events had not been advertised in time to attend. Members also mentioned a potential 4th option which had not been included within the consultation.

IT WAS RESOLVED: to write again to the Chief Fire Commissioner regarding this matter.

Sender	Item	Date circulated
Flintshire County Council	Flintshire Local Area Energy Plan stakeholder workshop - Pathways and Prioritisation	11/09/2023
Flintshire County Council	Visits to Town and Community Councils	11/09/2023
WCCTV	Use Cases for Redeployable CCTV	13/09/2023
North Wales Community Alerts	Hate crime to be the focus of North Wales event	14/09/2023
Aura	New picnic tables and bench installed	14/09/2023
PCSO C4413	SHOTTON - PLATFORM 4	18/09/2023
Flintshire County Council	Welsh Government's 20mph legislation is now in force	21/09/2023
North Wales Fire and Rescue Service	Latest news from North Wales Fire and Rescue Service	25/09/2023
Flintshire County Council	20mph Exceptions	25/09/2023
One Voice Wales	Consultation: Scrutiny of the Welsh Government Draft Budget 2024-25	25/09/2023

023/108 PLANNING

a) PLANNING APPLICATIONS:

Planning Application Number	Proposal	Address
FUL/000317/23	CONSTRUCTION OF BUILDING TO SERVE AS A FIELD CLASSROOM FOR ENVIRONMENTAL STUDIES AND VISITOR CENTRE	Land north of the railway, Dee Park, Bridge Street, Shotton, Flintshire, CH5 1DU

Members had no objections to this application with the planning officer to be advised to determine under delegated powers.

IT WAS RESOLVED: for the Clerk to inform the planning department.

b) PLANNING DECISIONS:

There were none.

c) PLANNING UPDATES:

There were none.

023/109 ACCOUNTS:

a) Record of payments made in September 2023:

Supplier	Description	Amount	Invoice date	Voucher number	Method of payment	Minute ref pre-authorisation
Combined Staffing costs	Salary, NI/PAYE, Pension	£2,221.75	07/09/2023	64-66	BACS	023/31
Scottish Power	33 Club Monthly payment plan	£73.52	31/08/2023	67	BACS	023/31
Hawarden Community Council	Maintenance Charges August 23	£5,548.72		68	BACS	N/A
Canda Copying Ltd	Copying charges - June - August 23	£20.12	01/09/2023	70	BACS	N/A
Canda Copying Ltd	Photocopier hire - Sept-Nov 23	£86.40	01/09/2023	69	BACS	N/A
SSE	Streetlighting electricity August 23	£1,782.81	04/09/2023	71	DD	023/31
The Range	Condolence cards	£6.47	12/09/2023	72	Debit card	023/97
Flintshire County Council	Summer Playscheme fees	£2,657.80	07/08/2023	73	BACS	022/110
	Total:	£12,397.59				

Members noted the information provided.

b) To approve submitted accounts for payment:

Supplier	Description	Amount	Invoice date	Voucher number	Method of payment	Minute ref pre-authorisation
Combined Staffing costs	Salary, NI/PAYE, Pension	£2,283.40	06/10/2023	75-77	BACS	023/31
Hawarden Community Council	Maintenance Charges September 23	£3,690.19	15/09/2023	74	BACS	
Earl Haig Poppy Appeal 23-24	Wreath - Normandy	£18.50	27/09/2023	78	Cheque	
Scottish Power	33 Club Monthly Plan	£100.31	29/09/2023	79	BACS	023/31
	Total:	£6,092.40				

IT WAS RESOLVED: to approve the accounts submitted.

c) Income:

Date	From	Description	Sum
11/09/2023	Lloyds Bank	Gross Interest (Business Account)	£23.11
11/09/2023	Lloyds Bank	Gross Interest (Deposit Account)	£20.83
14/09/2023	Flint Town Council	Ticket refund - cancelled event	£50.00
		Total	£93.94

Members noted the information provided.

d) Other Financial Matters: –

There were none.

023/110 INTERSERVICES/REMEMBRANCE:

Members were requested to report on lamp post poppy requirements.

IT WAS RESOLVED:

- to request assistance from the joint maintenance team this year.
- To order 2 wreaths for Remembrance Sunday.

023/111 ½ YEAR BUDGET :

Following month end, members were informed bank reconciliation Quarter 2 & Budget analysis & ½ year transactions would now be prepared to present at the next Finance Meeting, to be scheduled for Monday 23rd October, with options for forthcoming budget to be considered.

IT WAS RESOLVED: to schedule the meeting for 6.00pm at the Enterprise Centre.

023/112 DOCUMENT RETENTION POLICY:

Members were requested to review and adopt this policy.

IT WAS RESOLVED: to approve and adopt the policy.

023/113 SOCIAL MEDIA & COMMUNICATIONS POLICY:

The Welsh Government Finance Governance Toolkit recommends councils adopt a social media policy (C.7). Members were requested to view the attached document and approve the policy.

IT WAS RESOLVED: to approve and adopt the policy.

023/114 MEETING ARRANGEMENTS:

Regarding previously deferred resolution 023/76, to seek alternative venues for hosting council meetings due to acoustic issues, members were provided with the options of utilising Hwb Cyfle for a £10 donation per usage or

Rivertown Church on alternative day of first Tuesday of every month at a rate of £12.00 per hour.

IT WAS RESOLVED: to schedule a trial meeting of the next full council at Hwb Cyfle.

023/115 MEMBERS INFORMATION ITEMS:

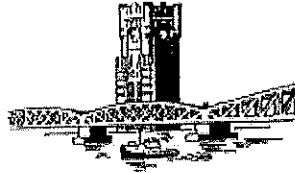
Councillor David Evans informed members that until the 20-mph scheme had bedded in, there would be no provision made for additional speed bumps within the wards. Councillor Gary Cooper requested the matter of 20mph be placed on the next full council agenda.

023/116 DURATION OF MEETING:

Chair closed the meeting at 8.03pm.

DRAFT

**SHOTTON TOWN COUNCIL
CYNGOR DREF**



**Minutes of the hybrid Finance Committee meeting held on
23rd October 2023
Commencing 6.00pm, Deeside Enterprise**

TO RECORD ATTENDANCE:

Chair: Councillor Gary Cooper

Councillors: Sean Bibby (online), Mike Evans, Doreen Mackie, Kelly Evans-Brown, David Evans, Elwyn Jones.

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

23/FC14 APOLOGIES FOR ABSENCE:

Councillor Angela Engle remains on extended leave of absence.
Councillors Dean Ashfield, Tom Oldfield, Gillian Brockley, Ron Davies, Christopher Risley and Dean Stenner were also absent.

23/FC15 DECLARATION OF INTEREST:

To receive any declarations made by Members in accordance with Council's Code of Conduct.
There were none.

**23/FC16 THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:
EXCLUSION OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. (item 5)

IT WAS RESOLVED: that there was no reason to consider the matter due to no press or public present.

23/FC17 ½ YEAR BUDGET ANALYSIS/FORECAST:

Referring to attached documents, members were requested to assess the remainder of the budget for 23/24 and consider priorities for forthcoming 2024/25 budget.

Members noted the information.

23/FC18 VIREMENT DETERMINATION:

Members were requested to determine re-allocation of balances due to underspend on match funding, power supply & pension.

IT WAS RESOLVED:

- I. To retain any unused windfall balances for the time being in order to build healthy reserves as a contingency for forthcoming expenses.

- II. To vire the £1,500 election fund for 23-24 into the Ear Marked Reserve account in order to prepare for the 2027 election expenses.
- III. To send a letter of thanks and best wishes to T&H Price Butchers who are due to cease trading in Shotton.

23/FC19 INTERIM INTERNAL FINANCIAL CHECK:

2 members were requested to assess the council accounts and book-keeping procedures using the attached document as a guideline. Members were to consider & resolve a date for inspection.

IT WAS RESOLVED: for Councillors Gary Cooper and Mike Evans to visit the offices to view the accounting procedures.

23/FC20 FORTHCOMING FINANCE COMMITTEE AGENDA ITEMS:

Members discussed the future need for potential local supplies of sand & salt bags for the community, Christmas lighting improvements, war memorial maintenance, possibility of CCTV within the wards to prevent fly tipping, the need to resurface the play areas and replace equipment, the need to replace lighting columns, and the investment into youth play schemes.

The clerk also reminded members of the following forthcoming tasks:

- a) Asset register analysis.
- b) Forthcoming renewal of North Street agreement.

IT WAS RESOLVED: to request a presentation from NRW regarding localised flooding.

23/FC21 DURATION OF MEETING:

Chair closed the meeting at 7.00pm.

Cynlluniau Chwarae Datblygu Chwarae Sir y Fflint 2023
Flintshire Play Development Summer Playscheme 2023



CYNGOR CYMUNEDOL / TREF TOWN / COMMUNITY COUNCILS	Shotton Town Council
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NIFEROEDD PRESENOLDEB / ATTENDANCE FIGURES	
NIFER O WYTHNOSAU / NUMBER OF WEEKS	5
CYFANSWM PRESENOLDEB / TOTAL ATTENDANCE	148
NIFEROEDD CYFATALOG DYDDIOL / DAILY AVERAGE ATTENDANCE	6
CYFANSWM NIFER Y PLANT A CHOFRESTRU / TOTAL NUMBER OF CHILDREN REGISTERED	55

GORUCHWILIWR LLEOL / AREA SUPERVISOR	Romaine Halfpenny-Williams
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**ADRODDIAD GORUCHWILIWR LLEOL:
AREA SUPERVISORS REPORT:**

This year the Shotton site has had its ups and downs. The Shotton site started with a larger number of returning children from previous years. However, it did not take long for children causing anti-social behaviour to turn up and disrupt the play sessions for the other children. These children managed to put parents and children off from coming to the play sessions due to the sheer behaviour that they were displaying. This unfortunately did lower the numbers on site. As the summer holidays went on there was a small group of children that continued to cause issues for our staff which involved reports to the police. However, after persistence and consistency from my team they managed to form a great rapport with these children. Although the behaviour wasn't perfect, these children were beginning to gain more and more respect for the staff on site and began to become involved more and more respectful on site. Thanks to the amazing team that were placed on site we managed to keep the site running consistently and see massive improvements of behaviour on site.

I strongly believe that with consistency and extra Community Play Team Members on site, this site could go back to the previous years of higher number and an excellent summer. I believe that with 3 or 4 members of staff on site, we will be able to reassure parents more that could lead to parents feeling more comfortable allowing their children to come to site as staff are then able to spread the play around and almost separate issues on site. Extra members of staff would allow for larger games and activities with more supervision and support, allowing for stronger rapps to be built between staff and children on site.

**NODYN GAN SWYDDOG ARWEINIOL /
LEAD OFFICER COMMENTS**

Open access, Supervised Play allows for children to be creative and to challenge themselves. With Article 31 of the UNCRC in mind which recognised the importance of play, recreation, leisure, and cultural activities for children, we continue to ensure that we are able to allow space and time to support this important right of a child.

I have been working with Flintshire CC marketing team post Summer Playscheme and we will be running a much bigger and better promotional campaign for next summer to ensure that everyone gets to know about these important services.

As a Play Development Team, we are also keen to look at an all year-round provision for children across Flintshire, that will allow them the opportunity to have access to play provisions all year round including other school holidays. Our aim is to run community-based provisions during the school term and playschemes during other school holidays. I am currently working on the costing for this, but if you think this is something that your community would like, and want to discuss further, please free to get in touch.

I thank you on behalf of Flintshire County Council and also the residents and children of Shotton for your constant support.

Darren Morris
Lead Officer – Play Development

Katie Wilby
Chief Officer (Streetscene & Transportation)
Prif Swyddog (Gwasanaethau Stryd a Thrafnidiaeth)



FAO: Town & Community Councils Clerks

Your Ref/Eich Cyf
Our Ref/Ein Cyf KW/DB/IB
Date/Dyddiad October 2023
Ask for/Gofynner am Ian Bushell
Direct Dial/Rhif Union **English/Saesneg**
01352 704780
Cymraeg/Welsh
01267 224923
E-mail/E-bost: ian.bushell@flintshire.gov.uk

Dear Sir / Madam,

PREPARATIONS FOR THE FORTHCOMING WINTER

In an attempt to improve the countywide resilience and readiness for the forthcoming Winter the Council will be offering the following services to the Town and Community Councils:

1. Information on local weather forecast and gritting actions

Following the positive feedback from previous Winters, Flintshire County Council is again offering the opportunity for Town and Community Council's to nominate a member of the community to receive daily details of the proposed gritting actions together with an accurate weather forecast for their area, at approximately 1pm each afternoon. This will allow the nominee to pass this important information on to other interested parties within the community. If you are interested in being part of this scheme, please provide the details of your nominated representative on the attached form.

2. Salt bins

As in previous winters, the Council owned bins are soon to be filled and the operation will be repeated (if required) during January 2024. Prior to filling, however, each location will be assessed to ensure it meets the Council's criteria for the provision of salt bins and any found not meeting the criteria will be removed. I would appreciate it if you could remind your residents through newsletters etc. that the material in the bins is for use on the highway only and is not intended for private use.

County Hall, Mold. CH7 6NF
Tel 01352 704700
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug, CH7 6NF
Ffôn 01352 704700
www.siryfflint.gov.uk



We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.

Rydym yn croesawu gohebiaeth Gymraeg. Ymatebwn yn ddi-od i chebiaeth a dderbynnir drwy gyfrwng y Gymraeg.

If the Community Council requires additional bins within their community, to be funded at their own cost, they can be supplied by the Council and subject to the future availability of rock salt, would be filled at the same frequency as the Council owned bins. The bins will be supplied in a different colour (in order to distinguish them from Council bins) and the cost will be £150.00 to purchase and each refill will be charged at £60.00.

3. Bagged Rock Salt

Bagged rock salt is also available at approximately £9 per bag delivered to a location of your choice, for use around Town and Community Council owned property.

4. Community involvement in Snow Clearing

To assist the local community to help themselves during any periods of heavy snow, the Council will be offering basic equipment in order that the community can take on some localised footway snow clearing work. It is stressed that the intention is for these operations to supplement the Council's own snow clearing operations and not to replace them. The Council will continue to provide the winter maintenance service at the current level of previous years.

If the Town and Community Council, or any other groups nominated by them, request equipment, they will receive the following:

- 8 bags of rock salt
- Snow shovels
- Instructions and indemnity notices for those people carrying out the work

We will require the groups to store the equipment safely until it is required.

If your organisation requires any of the above services, please complete the attached and return it to: **Admin Section, Flintshire County Council, Alltami Depot, Mold Road, Alltami, Flintshire, CH7 6LG** or by e-mail at **StreetsceneAdmin@flintshire.gov.uk** by 30th October 2023.

Yours sincerely,



Katie Wilby
Chief Officer - Streetscene & Transportation

Flintshire County Council – Streetscene and Transportation

Community Council Contact Details – Weather Forecasts

Community Council

Name

Email address

Please supply **new salt bins** at the following locations, please include locations plan
(Order should be attached)

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Please supply bags of (White or Brown) **rock salt** delivered to the following
address (Order should be attached)

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Please supply **community involvement kits.**

Address for delivery:

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Contact details: