

**SHOTTON TOWN COUNCIL**  
**CYNGOR DREF**



**DECISION NOTICE**

**23<sup>rd</sup> October 2023**

**Commencing 6.00pm, Deeside Enterprise**

**1. TO RECORD ATTENDANCE:**

**Chair:** Councillor Gary Cooper

**Councillors:** Sean Bibby (online), Mike Evans, Doreen Mackie, Kelly Evans-Brown, David Evans, Elwyn Jones.

**Officers:** Collette Lowry (Clerk & Responsible Financial Officer)

**2. APOLOGIES FOR ABSENCE:**

Councillor Angela Engle

Councillors Dean Ashfield, Tom Oldfield, Gillian Brockley, Ron Davies, Christopher Risley and Dean Stenner were absent without apology.

**3. DECLARATION OF INTEREST:**

There were none.

**4. THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

**EXCLUSION OF PUBLIC AND PRESS**

**IT WAS RESOLVED:** that there was no reason to consider the matter due to no press or public present.

**5. ½ YEAR BUDGET ANALYSIS/FORECAST:**

Members noted the information provided.

**6. VIREMENT DETERMINATION:**

**IT WAS RESOLVED:**

- I. To retain any unused windfall balances for the time being in order to build healthy reserves as a contingency for future expenses.
- II. To vire the £1,500 election fund for 23-24 into the Ear Marked Reserve account in order to prepare for the 2027 election expenses.
- III. To send a letter of thanks and best wishes to T&H Price Butchers who are due to cease trading in Shotton.

**7. INTERIM INTERNAL FINANCIAL CHECK:**

**IT WAS RESOLVED:** for Councillors Gary Cooper and Mike Evans to visit the offices to view the accounting procedures.

**8. FORTHCOMING FINANCE COMMITTEE AGENDA ITEMS:**

Members discussed various potential costs which may impact the forthcoming budget such as CCTV, Christmas lighting improvements, play area improvements, emergency weather kits, and war memorial maintenance.

**9. DURATION OF MEETING:**

Chair closed the meeting at 7.00pm.