

SHOTTON TOWN COUNCIL
CYNGOR DREF



DECISION NOTICE
2nd October 2023

1. TO RECORD ATTENDANCE:

PRESENT:

Chair: Councillor Chris Risley

Councillors: Doreen Mackie, Elwyn Jones, David Evans, Gary Cooper, Dean Stenner (online), Tom Oldfield, Dean Ashfield, Mike Evans, Kelly Evans-Brown, Ron Davies, Sean Bibby

Officers: Collette Lowry (Clerk & Responsible Financial Officer)

Police: PCSO Thomas Maddocks (online)

Public gallery: 6 members of public (& 1 online)

2. APOLOGIES FOR ABSENCE:

Members approved previously resolved apologies from Councillor Angela Engle. (resolution 023/79).

Councillor Gillian Brockley was not present.

3. DECLARATIONS OF INTEREST:

A declaration of interest was received from Councillor Kelly Evans-Brown in relation to item 17.

4. MINUTES OF THE PREVIOUS MEETINGS:

The minutes of the meeting of 4th September 2023 were proposed as an accurate record.

5. CHAIR'S REMARKS:

The Chair reported on attending the Ysgol Ty Ffynnon school assembly.

The Vice Chair reported on representing the town council at a few funerals and at the Fire Station protest.

6. PUBLIC SPEAKING:

Darren Morris verbally presented council with a summary of School Term Community Provision and Playschemes throughout other school holidays.

(Item 9 was moved forward to this point).

7. TOWN MAINTENANCE (including Streetscene reports):

Members reported on new matters arising.

8. LIGHTING:

Members reported matters arising and discussed the need for replacement columns.

IT WAS RESOLVED: to approve the costs involved with the replacement of lighting columns in Wellington Street and Grosvenor Road with funds to be taken from allocated Ear Marked Reserves.

9. POLICE ITEMS:

(This agenda item had been moved up the agenda in order to accommodate the Officer waiting online).

Members again discussed the delivery parking issue in town.

IT WAS RESOLVED:

- for PCSO to request the Inspector send feedback on the matter.
- For a joint meeting of all stakeholders to be arranged.

10. CLERK'S REPORT:

Updates & requests:

- a) The clerk informed the council a member of public sent thanks for the get well card presented at the previous meeting.
- b) Regarding commercial fly tipping evidence captured on a resident's camera; evidence had been passed to the enforcement team.
- c) Re resolution 023/79 – length of dispensation decision was required for the absence of Councillor Engle. (model standing orders require proposals to be on agenda in order to be considered).

IT WAS RESOLVED: for Councillor Engle to request to renew/review within 6 months.

- d) Council were informed Christmas trees had been ordered in addition to timers (as per resolution 022/148). The Clerk recommended additional trees/posts were not installed this season due to the extensive installation works required.
- e) The Clerk attended pension training at County Hall.
- f) The Clerk attended Scribefest 2023 – a conference for Town, Parish & Community Councils.
- g) The Clerk attended the Wrexham/Flintshire One Voice Wales webinar.
- h) Councillor Ian Dunbar (Connahs Quay Town Council) thanked members for the condolence card.
- i) The Clerk informed members, as per request from previous meeting, a response was still outstanding from Streetscene regarding query as to responsibility for fly tipping in alleys.
 - j) The Clerk informed members RainbowBiz had re-requested a meeting regarding North Street play area.

IT WAS RESOLVED: to arrange the meeting for Wednesday 4th October.

- k) The Clerk informed members the North and Mid Wales Association of Local Councils - North Coast Transport Meeting was scheduled for Friday 6th October.
- l) A wreath had been laid at the British Normandy Memorial by the researcher of the Interservices Committee who identified 6 local service people who died in the D-Day and subsequent battles.
- m) Members were reminded to inform any local clubs/organisations that Financial Assistance applications were to be considered at the next meeting.
- n) Members were informed a response had been received from the Fire and Rescue service confirming the concerns of the council would be included within the consultation.

Communications:

The Clerk reminded members of email communications distributed throughout the month.

11. PLANNING

a) PLANNING APPLICATIONS:

Members had no objections to this application with the planning officer to be advised to determine under delegated powers.

IT WAS RESOLVED: for the Clerk to inform the planning department.

b) PLANNING DECISIONS:

There were none.

c) PLANNING UPDATES:

There were none.

12. ACCOUNTS:

a) Record of payments made in September 2023:

Members noted the information provided.

b) To approve submitted accounts for payment:

IT WAS RESOLVED: to approve the accounts submitted.

c) Income:

Members noted the information provided.

d) Other Financial Matters: –

There were none.

13. INTERSERVICES/REMEMBRANCE:

IT WAS RESOLVED:

- to request assistance from the joint maintenance team this year.
- To order 2 wreaths for Remembrance Sunday.

14. ½ YEAR BUDGET :

IT WAS RESOLVED: to schedule a finance meeting for 6.00pm on 23rd October at the Enterprise Centre.

15. DOCUMENT RETENTION POLICY:

IT WAS RESOLVED: to approve and adopt the policy.

16. SOCIAL MEDIA & COMMUNICATIONS POLICY:

IT WAS RESOLVED: to approve and adopt the policy.

17. MEETING ARRANGEMENTS:

IT WAS RESOLVED: to schedule a trial meeting of the next full council at Hwb Cyfle.

18. MEMBERS INFORMATION ITEMS:

Councillor David Evans informed members that until the 20 mph scheme had bedded in, there would be no provision made for additional speed bumps within the wards. Councillor Gary Cooper requested the matter of 20mph be placed on the next full council agenda.

19. DURATION OF MEETING:

Chair closed the meeting at 8.03pm.